

	JOB DESCRIPTION CODE:	JMA001
	REVISION DATE:	1/16/20

JOB TITLE: Assembly, Mechanical	SHIFT: 1st
DEPARTMENT: Assembly	SAFETY SENSITIVE: YES
REPORTS TO: Assembly Supervisor	FLSA STATUS: Non-Exempt

POSITION PURPOSE:
Construct, assemble, or rebuild machines, such as engines and similar equipment used in such industries as construction, extraction, textiles, and paper manufacturing.

ESSENTIAL DUTIES & RESPONSIBILITIES:
<p>Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> • Inspect, operate, and test completed products to verify functioning, machine capabilities, and conformance to customer specifications. • Position and align components for assembly, manually or using hoists. • Set and verify parts clearances. • Rework, repair, and replace damaged parts or assemblies. • Read and interpret assembly blueprint and specifications manuals, and plan assembly or building operations. • Maintain and lubricate parts and components. • Assemble systems of gears by aligning and meshing gears in gearboxes. • Verify conformance of parts to job traveler and blueprints. • Fasten and install piping, fixtures, or wiring and electrical components to form assemblies or subassemblies, using hand tools or rivet guns. • Remove rough spots, and smooth surfaces to fit, trim, or clean parts, using hand tools and power tools.

KNOWLEDGE / SKILLS / ABILITIES:
<ul style="list-style-type: none"> • Knowledge of machines and tools, including their designs, uses, repair, and maintenance. • Conducting tests and inspections of completed products to evaluate quality. • The ability to see details at close range (within a few feet of the observer). • The ability to arrange things or actions in a certain order or pattern according to a specific rule or set of rules (e.g., patterns of numbers, letter, words, pictures, mathematical operations).

QUALIFICATIONS / PRIOR EXPERIENCE:

- High School Diploma or equivalent
- 2-3 years' experience in assembly in the manufacturing environment.

WORK ENVIRONMENT:

The work performed is in a non-climate-controlled facility with moderate noise levels that exceed OSHA limits requiring a hearing conservation program.

- Must be able to lift 25 – 50 lbs.
- Must be able to walk, talk, sit, stand, and communicate verbally continuously throughout the scheduled shift.
- Ability to work overtime when necessary

The above statement reflects the general details considered necessary to describe the principal functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

MANAGER /SUPERVISOR APPROVAL:

TYPE OR PRINT NAME	TITLE	SIGNATURE

Employee Signature

Date